



Order Form

Please submit one order form for each LP ordered. Fill out all relevant fields and email them to **order@qualityrecordpressings.com**. A customer service representative will contact you with an estimate and deposit instructions. If you have any questions prior to submitting the form, please send an email to the same address or call **785-820-2391**. **QualityRecordPressings.com**

CONTACT INFORMATION:

NAME: _____ PHONE: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIPCODE: _____
EMAIL: _____ FAX: _____

RECORD INFORMATION:

Label: _____ Todays Date: _____
P.O. or Reference #: _____ Release Date: _____
Artist/Title: _____
Album Number: _____ Number of LPs in set: _____ Quantity: _____
UPC #: (all 12 digits) _____ **UPC # on jacket?** Yes No

BILL TO INFORMATION:

NAME: _____ PHONE: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIPCODE: _____
EMAIL: _____ FAX: _____

TEST PRESSING SHIPPING INFORMATION:

NAME: _____ PHONE: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIPCODE: _____
EMAIL: _____ FAX: _____
SHIP VIA: _____ ACCT. NUMBER _____

SHIPPING INFORMATION:

NAME: _____ PHONE: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIPCODE: _____
EMAIL: _____ FAX: _____
SHIP VIA: _____ ACCT. NUMBER _____

*Blue Text denotes for QRP use only

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PLATING:

Laquers from: _____ Record Number: _____

Number Rec'd: _____ Date Rec'd: _____

Processing:

3-Step (Master, 1 Mother and 1 stamper)

TEST PRESSINGS:

Quantity: _____ Date Shipped: _____

Date Approved: _____ Approved By: _____

EXTRA STAMPERS: _____ **Special Instructions:** _____

VINYL WEIGHT:

150 gram 180 gram

VINYL SPEED:

33 1/3 RPM 45 RPM

Quantity: _____

Number of Promos: _____ **Deface Promos?:** Yes No Drill Marker on UPC

COLOR OF VINYL: (colors other than black will have an additional charge)

Black (standard)
 Clear* Coke Bottle Clear* Color-Transparent* Color-Opaque* (*call for details)

LABELS:

Quantity: _____

Supplied by Customer Printed by QRP Artwork Rcv'd _____ Designed by QRP

Arriving from? (printer) _____ Date Rec'd: _____

One Color Two Color Three Color Four Color Five Color

JACKET: Yes No **Quantity:** _____

No Jacket/sleeve only Customer Supplied
 1D 2D Gatefold Plain White White w/hole White w/double hole

Arriving from where (Printer): _____ Date Rec'd: _____

SPECIAL SET/BOX SET: Yes No

NUMBERED SET: Yes No (explain) _____

INNER SLEEVE: Yes No **Quantity:** _____

Polyline Rice Paper Rice Paper w/QRP logo Paper Sleeve Other Customer Supplied

GRAPHICS/INSERTS: Yes No **Quantity:** _____

Booklet Insert Other

Arriving from where (Printer): _____ Date Rec'd: _____

OUTER WRAP: Poly-wrap (tight) Poly-wrap (loose) Poly-bag (loose w/ perforated edge)

STICKER: Yes No

Front Back Over or Under Outer wrap

Sticker Placement (Choose number from grid) _____

1	2	3
4	5	6
7	8	9

Date Rec'd: _____